

JACKSON-GEORGE REGIONAL LIBRARY SYSTEM  
BOARD OF TRUSTEES

Meeting Minutes – January 25, 2021

**TIME AND PLACE:** Monday, January 25, 2021, 2:00 p.m., Pascagoula Public Library Meeting Room

**PRESIDING:** Carol Lewis-Jones

**MEMBERS PRESENT:** George Sholl, Cheryl Frederic, Nancy Jo Maples (via Zoom), Susan Agnelly.

**MEMBERS ABSENT:** Evelyn Read

**OTHERS PRESENT:** Lori Barnes, Director; Stacie Zorn, Board Attorney; Aaron Taylor, Administrative Assistant; Janet Beatty, Business Manager; Alisa St. Amant, Assistant Director/ CMS; Colton McMillan, Technology Services; Kelly Thompson, Vancleave Public Library Branch Manager.

**Board Meeting Minutes:** Minutes from the December 2020 Jackson-George Regional Library Board Meeting

**MOTION:** Agnelly                    **SECOND:** Maples  
"To approve the minutes from the December 2020 JGRLS Board Meeting."  
**VOTING AYE:** Lewis-Jones, Maples, Sholl, Frederic, Agnelly  
**VOTING NAY:** None

**Correspondence:** A letter from Lori Barnes, Director, to LaTanya Richardson, dated January 13, 2021, permanently banning her from all JGRLS facilities, effective immediately. (copy on file)

**FINANCES:** Docket of Claims (copy on file) -This report was previously distributed to members. Janet Beatty, Business Manager, submitted an addendum in the amount of \$52,283.52 changing the total of the January 2021 Docket of Claims to \$157,466.25.

**MOTION:** Frederic                    **SECOND:** Agnelly  
"To approve the January 2021 Docket of Claims in the amount of \$105,182.73 and an addendum in the amount of \$52,283.52 totaling \$157,466.25."  
**VOTING AYE:** Lewis-Jones, Sholl, Frederic, Maples, Agnelly  
**VOTING NAY:** None

**PERSONNEL REPORT: January Personnel Report**

**MOTION:** Maples                      **SECOND:** Frederic  
"To approve the January 2021 Personnel Report as presented by Kim Harvey, Training and Staff Development Coordinator, with the exception of the Human Resources Manager position."  
**VOTING AYE:** Lewis-Jones, Sholl, Frederic, Maples  
**VOTING NAY:** Agnelly

**-Carol Lewis-Jones requested that the final two candidates for the Human Resources Manager position present themselves before the Board during a special called Board Meeting via Zoom at a future date to be determined.**

- Janet Beatty left at 2:16 p.m.

**CONSENT AGENDA:** All matters listed under Item 7, Consent Agenda (copies on file), are considered by the Board to be routine and will be enacted in one motion. If discussion is desired, that item will be removed from the Consent Agenda and considered separately. They include the following:

- Assistant Director Report
- Collection Management Services Report
- Facilities Management Report
- Financial Reports
- Fines Report
- ILL (Interlibrary Loan) Report
- Law Library Report
- Public Relations Report
- Purchasing Agent Report
- Statistical Report
- Technology Services Report
- Training and Staff Development Report
- Website Statistics Report
- Youth Services Report

**MOTION:** Agnelly                      **SECOND:** Maples  
"To approve the January 2021 Consent Agenda as previously sent to members."  
**VOTING AYE:** Lewis-Jones, Sholl, Frederic, Maples, Agnelly  
**VOTING NAY:** None

**-Nancy Jo Maples commended Rex Bridges, Public Relations, for his work during Lucedale Public Library's closing due to the pandemic.**

**DIRECTOR'S REPORT:** Lori Barnes, Director, discussed and answered Board questions on her report and items submitted under the Director's Report.

**Training Reports**

- o Reader's Advisory Training (Guice, Hanlin, Hill, Murphy M, Rumpfelt, Stevenson, Tannehill, Thompson K)
- o Collection Development Basics (Beaugez)
- o Novelist Training (Beaugez, Boulton, Colston, Martin, Parton)
- o Ask Me Anything (Greer)
- o Working With Volunteers (Greer)
- o The Wizardry of Law Librarians (Garbin)
- o Hoopla Training (Damiano)
- o Maximizing Learning Express (Fayard)
- o Your Organizational Skills Journey (Garbin)
- o C2C Care (Brown)
- o Computational Thinking (Barton)

**Meeting Reports/Minutes**

- o December 2020 Managers' Meeting Minutes

**Miscellaneous Reports and Items**

- o Copies of Newspaper articles and PR Fliers (Bridges)

**MOTION:** Agnelly                      **SECOND:** Frederic  
"To approve the January 2021 Director's Report as previously distributed to members."  
**VOTING AYE:** Lewis-Jones, Sholl, Frederic, Maples, Agnelly  
**VOTING NAY:** None

**OLD BUSINESS:**

**Future of Libraries**

-Lori Barnes discussed how she plans to incorporate findings from her research on the future of libraries into the JGRLS Strategic Plan 2022-2026

**JGRLS Organizational Chart**

-Cheryl Frederic made the recommendation that each Assistant Director be listed as either a First Assistant or Second Assistant in order to determine hierarchy within the JGRLS Organizational Chart.

**MOTION:** Frederic                      **SECOND:** Maples  
"To appoint Carol Lewis-Jones, George Sholl, and Evelyn Read to serve on a committee to review the proposed JGRLS Organizational Chart."  
**VOTING AYE:** Lewis-Jones, Sholl, Frederic, Maples, Agnelly  
**VOTING NAY:** None

**JGRLS Covid-19 Services & Programs Review**

-Kelly Thompson, Vancleave Branch Manager, and Lori Barnes, Director, reported on circulation numbers and curbside services throughout the system during the pandemic.

**NEW BUSINESS:**

**C-Spire Cell Phones for Admin Staff**

-Colton McMillan, Technologies Manager, offered recommendations on which cell phone upgrades were available for administrative staff and the costs for each option.

**MOTION:** Maples                   **SECOND:** Agnelly  
"To approve the upgrade of admin staff's cell phone to the iPhone SE (128 GB)."  
**VOTING AYE:** Lewis-Jones, Sholl, Frederic, Maples, Agnelly  
**VOTING NAY:** None

**Committee Appointment- Board of Trustees Bylaws**

**MOTION:** Agnelly                   **SECOND:** Frederic  
"To appoint Carol Lewis-Jones and Nancy Jo Maples to a committee to review and revise the JGRLS Board of Trustees Bylaws."  
**VOTING AYE:** Lewis-Jones, Sholl, Frederic, Maples, Agnelly  
**VOTING NAY:** None

**Extended FFCRA Leave Policy**

**MOTION:** Agnelly                   **SECOND:** Frederic  
"To accept the Extended FFCRA Policy through March 31, 2021, as presented by Lori Barnes, Director."  
**VOTING AYE:** Lewis-Jones, Sholl, Frederic, Maples, Agnelly  
**VOTING NAY:** None

**Memorial Gift to Joanne Anderson**

-The Board of Trustees agreed to purchase a rocking chair with a plaque inscribed with "In Memory of Joanne and Chic Anderson" in their honor. The chair will be placed in the Pascagoula Public Library or Singing River Library to be used by the public.

**ANNOUNCEMENTS:**

There will be a special called Board Meeting on Thursday, February 4, 2021 at 10:00 a.m., via Zoom

The next regularly scheduled meeting will be 2:00 p.m. Monday, February 22, 2021, via Zoom.

**ADJOURNMENT:**

**MOTION:** Shall

"That the meeting be adjourned."

**Meeting adjourned at 3:07 p.m.**

APPROVED:  ADOPTED: 4/26/2021  
Chair Date

Minutes recorded by Aaron Taylor, Board Secretary