

JACKSON-GEORGE REGIONAL LIBRARY SYSTEM
BOARD OF TRUSTEES

Meeting Minutes – July 27, 2020

TIME AND PLACE: Monday, July 27, 2020, 2:00 p.m., via Zoom

PRESIDING: Carol Lewis-Jones

MEMBERS PRESENT: George Sholl, Susan Agnelly, Cheryl Frederic, Evelyn Read, Nancy Jo Maples, Joanne Anderson

MEMBERS ABSENT: None

OTHERS PRESENT: Lori Barnes, Director; Stacie Zorn, Board Attorney; Aaron Taylor, Administrative Assistant; Alisa St. Amant, Assistant Director-Technical Services; Janet Beatty, Business Manager.

St. Martin Public Library Expansion Presentation

-Tabled until the August Board Meeting.

Board Meeting Minutes: **Minutes from the June 22, 2020 Jackson-George Regional Library Board Meeting**

-Tabled until the August Board Meeting. Carol Lewis-Jones will be in correspondence with Aaron Taylor regarding the revisions to the minutes.

-Carol Lewis-Jones suggested that going forward the Board offer a gift to any Board members who serve at least one full term.

Correspondence: None

FINANCES: **Docket of Claims (copy on file)** -This report was previously distributed to members. Janet Beatty, Business Manager, submitted an addendum in the amount of \$19,013.60 changing the total of the July 2020 Docket of Claims to \$106,790.00.

MOTION: Agnelly **SECOND:** Frederic
"To approve the July 2020 Docket of Claims in the amount of \$87,776.40 and an addendum in the amount of \$19,013.60 totaling \$106,790.00."

VOTING AYE: Lewis-Jones, Sholl, Frederic, Agnelly, Read,
Maples
VOTING NAY: None

Surplus (copy on file)

MOTION: Read **SECOND:** Agnelly
"To approve the proposed surplus as presented by Tom Wilson,
Facilities Maintenance Manager."
VOTING AYE: Lewis-Jones, Sholl, Frederic, Agnelly, Read,
Maples
VOTING NAY: None

PERSONNEL REPORT: **July Personnel Report**

MOTION: Agnelly **SECOND:** Maples
"To approve the July 2020 Personnel Report, as presented by
Pam Armstrong, Assistant Director Branch Services."
VOTING AYE: Lewis-Jones, Sholl, Frederic, Agnelly, Read,
Maples
VOTING NAY: None

CONSENT AGENDA: All matters listed under Item 7, Consent Agenda (copies on file),
are considered by the Board to be routine and will be enacted in
one motion. If discussion is desired, that item will be removed
from the Consent Agenda and considered separately. They
include the following:

- Assistant Director Report
- Collection Management Services Report
- Facilities Management Report
- Financial Reports
- Fines Report
- ILL (Interlibrary Loan) Report
- Law Library Report
- Public Relations Report
- Purchasing Agent Report
- Statistical Report
- Technology Services Report
- Training and Staff Development Report
- Website Statistics Report
- Youth Services Report

MOTION: Frederic

SECOND: Agnelly

"To approve the July 2020 Consent Agenda as previously sent to members.

VOTING AYE: Lewis-Jones, Sholl, Frederic, Agnelly, Read, Maples

VOTING NAY: None

DIRECTOR'S REPORT: Lori Barnes, Director, discussed and answered Board questions on her report and items submitted under the Director's Report.

Training Reports

- o Rural Independent Libraries (Henderson)
- o Cataloging Sirsi Training (Brown)
- o Essentials of Management (Greer)
- o Workers' Compensation and Employment Law 2020 (Beatty)
- o Customer First (Hickman)
- o Customer Services Institute (Hickman)
- o Be a Beacon (Broadus)
- o Hurricane Prep (Creel)
- o How to Ask for Money in Tough Times (Greer)
- o PIC Duties (Barton)
- o Dealing with Difficult Patrons (Brown)
- o Customer Service Training (Evans)
- o Effective Online Outreach (Barton)
- o Building Family Engagement Pathways (Burgan)

Meeting Reports/Minutes

- o June 2020 Managers' Meeting Minutes

Miscellaneous Reports and Items

- o Copies of Newspaper articles and PR Fliers (Bridges)

MOTION: Read

SECOND: Agnelly

"To approve the July 2020 Director's Report as previously distributed to members."

VOTING AYE: Lewis-Jones, Sholl, Frederic, Agnelly, Read, Maples

VOTING NAY: None

OLD BUSINESS:

Level III COVID Re-opening Procedures- Discussion

