

JACKSON-GEORGE REGIONAL LIBRARY SYSTEM  
BOARD OF TRUSTEES

Meeting Minutes – June 22, 2020

**TIME AND PLACE:** Monday, June 22, 2020, 2:00 p.m., Pascagoula Public Library Meeting Room

**PRESIDING:** Carol Lewis-Jones

**MEMBERS PRESENT:** George Sholl, Susan Agnelly, Cheryl Frederic

**MEMBERS ABSENT:** Evelyn Read, Nancy Jo Maples, Joanne Anderson

**OTHERS PRESENT:** Lori Barnes, Director; Stacie Zorn (via videoconference), Board Attorney; Aaron Taylor, Administrative Assistant; Alisa St. Amant, Assistant Director- Technical Services; Janet Beatty, Business Manager; Lee Hunter, Chairman of the Jackson County Law Library Committee; Faith Garbin, Law Library Manager; Henry Fox, Senior Vice President of Community Bank; Penny Groves, previous Board member (District 4).

**-Meeting started at 2:10 p.m.**

**Saying Goodbye to Penny Groves:**

Penny Groves gave a brief appearance to say goodbyes to Board members with pleasant expressions in serving on the Board of Trustees for seven years. In reciprocity, Carol Lewis-Jones extended sincere and well wishes to Penny Groves on behalf of the Board of Trustees. Penny Groves submitted an official letter of resignation from Supervisor Troy Ross of which is placed on file.

**-Penny Groves left at 2:15 p.m.**

**New Business- Law Library Resolution: (copy on file)**

**MOTION:** Maples                      **SECOND:** Scholl  
"To approve the Law Library Resolution as presented by Faith Garbin, Law Library Manager, ratifying and approving the operations of the Jackson County Public Law Library as directed in contract with the Jackson County Board of Supervisors and the Jackson County Bar Association."

**VOTING AYE:** Lewis-Jones, Sholl, Agnelly, Frederic

**VOTING NAY:** None

**-Faith Garbin and Lee Hunter left at 2:18 p.m.**

**Introduction of Susan Agnelly:**

Lori Barnes and Carol Lewis-Jones introduced Susan Agnelly to the Board of Trustees. Susan was appointed by Jackson County Supervisor Troy Ross to represent District 4 for the JGRSL Board of Trustees.

**Board Meeting Minutes:** Minutes from the January 27, February 24, March 16, March 19, April 17, April 21, April 27, and May 26, 2020 Jackson-George Regional Library Board Meetings

**MOTION:** Frederic                      **SECOND:** Agnelly  
"To approve the January-May 2020 Minutes."  
**VOTING AYE:** Lewis-Jones, Sholl, Frederic, Agnelly  
**VOTING NAY:** None

**Correspondence:**                      None

**FINANCES:**                      Docket of Claims (copy on file) -This report was previously distributed to members. Janet Beatty, Business Manager, submitted an addendum in the amount of \$53,673.12 changing the total of the June 2020 Docket of Claims to \$86,435.99.

**MOTION:** Sholl                      **SECOND:** Frederic  
"To approve the June 2020 Docket of Claims in the amount of \$32,762.87 and an addendum in the amount of \$53,673 totaling \$86,435.99."  
**VOTING AYE:** Lewis-Jones, Sholl, Frederic, Agnelly  
**VOTING NAY:** None

**FY 2021 Budget Discussion & Approval**

Lori Barnes and Janet Beatty reviewed the proposed budget which will be presented to the county on Wednesday, June 24, 2020. Lori stated that the system should anticipate up to a 10% cut from state due to the pandemic. George Sholl recommended that the system begin looking at specific areas which may need to be cut due to the anticipation of less funding. Carol Lewis-Jones made the request to the Pascagoula city manager that the city should begin figuring in building maintenance of the Pascagoula Public Library into their budget.

**MOTION:** Agnelly                      **SECOND:** Sholl  
"To approve the proposed FY 2021 budget as presented by Janet Beatty, Business Manager."  
**VOTING AYE:** Lewis-Jones, Sholl, Frederic, Agnelly  
**VOTING NAY:** None

**Opening of Bank Bids**

Janet Beatty opened the bids from Hancock/Whitney, Merchants & Marine, and Community Banks and presented the details to the Board.

**MOTION:** Sholl

**SECOND:** Frederic

“To accept the bid from Community Bank for depositories for 2020 through 2022.”

**VOTING AYE:** Lewis-Jones, Sholl, Frederic, Agnelly

**VOTING NAY:** None

**-Henry Fox left at 2:50 p.m.**

**PERSONNEL REPORT:**

**June Personnel Report**

**MOTION:** Sholl

**SECOND:** Frederic

“To approve the June 2020 Personnel Report, as presented by Pam Armstrong, Assistant Director Branch Services.”

**VOTING AYE:** Lewis-Jones, Sholl, Frederic, Agnelly

**VOTING NAY:** None

**CONSENT AGENDA:**

All matters listed under Item 7, Consent Agenda (copies on file), are considered by the Board to be routine and will be enacted in one motion. If discussion is desired, that item will be removed from the Consent Agenda and considered separately. They include the following:

- Assistant Director Report
- Collection Management Services Report
- Facilities Management Report
- Financial Reports
- Fines Report
- ILL (Interlibrary Loan) Report
- Law Library Report
- Public Relations Report
- Purchasing Agent Report
- Statistical Report
- Technology Services Report
- Training and Staff Development Report
- Website Statistics Report
- Youth Services Report

**MOTION:** Sholl

**SECOND:** Read

“To approve the June 2020 Consent Agenda as previously sent to members.

**VOTING AYE:** Lewis-Jones, Sholl, Frederic, Agnelly

**VOTING NAY:** None

**DIRECTOR’S REPORT:** Lori Barnes, Director, discussed and answered Board questions on her report and items submitted under the Director’s Report.

**Training Reports**

- Sanitation Training (Bridges, Broadus, Bryant, Carlisle, Farag, Farmer, French, Garbin, Greer, Hassan, Hearndon, Hickman, Hinkel, Holifield, Howton, Lofton, McFaul, McWilliams, Murphy K, O’Hara, Rushing, Scholl, Stringfield, Wilson, Womble, Langley)
- Hurricane Prep (Beatty, Rushing, Armstrong, Gennaro, Woods, Hinkel, Stewart, St Amant, Wilson, Miller, Evans, Henderson, Hill, Greer, Thompson, Barton, Galle, Martin, Mundell, O’Hara, Hasan, Garbin, Taylor)
- Midwest Cart (Damiano)
- LJ Day of Dialog (Damiano)
- Facebook Live (Holifield, Stringfield, French)
- Youtube Videos (Barton)
- NCompass Live (Barton)
- Basic PC Troubleshooting (Rupp)

**Meeting Reports/Minutes**

- May 2020 Managers’ Meeting Minutes

**Miscellaneous Reports and Items**

- Copies of Newspaper articles and PR Fliers (Bridges)

**MOTION:** Sholl

**SECOND:** Frederic

“To approve the June 2020 Director’s Report as previously distributed to members.”

**VOTING AYE:** Lewis-Jones, Sholl, Frederic, Agnelly

**VOTING NAY:** None

**OLD BUSINESS:**

**Level III COVID Re-opening Procedures- Discussion**

The Board unanimously agreed to table the decision to discuss re-opening the JGRLS branches to the public.

**NEW BUSINESS:**

None

**ANNOUNCEMENTS:** The next meeting will be 2:00 p.m. Monday, July 27, 2020, Pascagoula Public Library Meeting Room.

**ADJOURNMENT:** **MOTION:** Sholl **SECOND:** Agnelly  
"That the meeting be adjourned."

**Meeting adjourned at 3:27 p.m.**

APPROVED: *Carol Jones* ADOPTED: ~~8/31/2020~~ 8/31/2020  
Chair Date

Minutes recorded by Aaron Taylor, Board Secretary