

JACKSON-GEORGE REGIONAL LIBRARY SYSTEM
BOARD OF TRUSTEES

Meeting Minutes – March 22, 2021

TIME AND PLACE: Monday, March 22, 2021, 2:00 p.m., via Zoom

PRESIDING: Carol Lewis-Jones

MEMBERS PRESENT: George Sholl, Cheryl Frederic, Nancy Jo Maples, Evelyn Read, Susan Agnelly, Betty Ryals.

MEMBERS ABSENT: None

OTHERS PRESENT: Lori Barnes, Director; Stacie Zorn, Board Attorney; Aaron Taylor, Administrative Assistant; Alisa St. Amant, Assistant Director/ CMS.

Welcome, Ms Betty Ryals: Carol Lewis-Jones, on behalf of the JGRLS Regional Board of Trustees, welcomed Ms Betty Ryals, who will now be serving on the Board for Jackson County, District V.

Board Meeting Minutes: Minutes from the February 2021 Jackson-George Regional Library Board Meeting

MOTION: Agnelly **SECOND:** Read
"To approve the minutes from the February 2021 JGRLS Board Meeting."
VOTING AYE: Lewis-Jones, Frederic, Read, Agnelly, Ryals
VOTING NAY: None

Correspondence: A copy of a letter from Hulen Bivins, Executive Director, Mississippi Library Commission, to Carol Lewis-Jones, JGRLS Board Chair, congratulating the Jackson-George Regional Library System on being named a "Star Library" for fiscal year 2019. (copy on file)

A letter from Randy Bosarge, Jackson County Supervisor District V, to Betty Ryals, dated March 16, 2021, appointing her to the Jackson-George Regional Library System Board of Trustees. (copy on file)

FINANCES: Docket of Claims (copy on file) -This report was previously distributed to members. Janet Beatty, Business Manager, submitted an addendum in the amount of \$14,771.01 changing the total of the March 2021 Docket of Claims to \$95,391.16.

MOTION: Frederic **SECOND:** Agnelly
"To approve the March 2021 Docket of Claims in the amount of \$80,620.15 and an addendum in the amount of \$14,771.01 totaling \$95,391.16."
VOTING AYE: Lewis-Jones, Frederic, Read, Agnelly, Ryals
VOTING NAY: None

-Nancy Jo Maples joined at 2:12 p.m.

PERSONNEL REPORT: **March Personnel Report**

MOTION: Frederic **SECOND:** Agnelly
"To approve the March 2021 Personnel Report as presented by Darlene Broadus, Human Resources Manager."
VOTING AYE: Lewis-Jones, Frederic, Maples, Read, Agnelly, Ryals
VOTING NAY: None

CONSENT AGENDA: All matters listed under Item 7, Consent Agenda (copies on file), are considered by the Board to be routine and will be enacted in one motion. If discussion is desired, that item will be removed from the Consent Agenda and considered separately. They include the following:

- Assistant Director Report
- Collection Management Services Report
- Facilities Management Report
- Financial Reports
- Fines Report
- ILL (Interlibrary Loan) Report
- Law Library Report
- Public Relations Report
- Purchasing Agent Report
- Statistical Report
- Technology Services Report
- Training and Staff Development Report
- Website Statistics Report
- Youth Services Report

MOTION: Maples **SECOND:** Frederic
"To approve the March 2021 Consent Agenda as previously sent to members."
VOTING AYE: Lewis-Jones, Frederic, Maples, Read, Agnelly, Ryals
VOTING NAY: None

DIRECTOR'S REPORT: Lori Barnes, Director, discussed and answered Board questions on her report and items submitted under the Director's Report.

Training Reports

- o Engaging with Patrons on Social Media (Barton)
- o MLC Social Media (Bridges)

Miscellaneous Reports and Items

- o Copies of Newspaper articles and PR Fliers (Bridges)

MOTION: Agnelly **SECOND:** Maples
"To approve the March 2021 Director's Report as previously distributed to members."
VOTING AYE: Lewis-Jones, Frederic, Maples, Read, Agnelly, Ryals
VOTING NAY: None

OLD BUSINESS:

JGRLS Re-opening Status

-Lori Barnes, Director, and the Regional Board discussed making the goal of JGRLS to expand the occupancy capacity of all branches to 75% if conditions allow. The Board requested that Lori send out an e-mail asking all staff of JGRLS if they have been vaccinated.

-George Sholl arrived at 2:24 p.m.

NEW BUSINESS:

Extended FFCRA Leave

MOTION: Maples **SECOND:** Sholl
"JGRLS is to follow Jackson County employees' policy on extended FFCRA leave from April 1st through May 1st, 2021. This topic will be revisited each month if necessary."
VOTING AYE: Lewis-Jones, Frederic, Maples, Read, Agnelly, Ryals, Sholl
VOTING NAY: None

C-Spire Conversion Update

Lori Barnes reported on the C-Spire Conversion Update currently happening throughout the state of Mississippi. The update will increase internet speed for all JGRLS branches.

Debit/Credit Card Receipt for Fines and Fees

Under new state law, JGRSL may begin allowing patrons to pay for fines/lost items with debit/credit cards beginning July 1, 2021. Lori and other staff members will begin devising a plan for JGRSL to begin using this feature in advance of July 1st.

ANNOUNCEMENTS: The next regularly scheduled meeting will be 2:00 p.m. Monday, April 26, 2021, Pascagoula Public Library Meeting Room.

ADJOURNMENT: **MOTION:** Shall
"That the meeting be adjourned."

Meeting adjourned at 2:50 p.m.

APPROVED:  ADOPTED: 4/26/2021
Chair Date

Minutes recorded by Aaron Taylor, Board Secretary