

JACKSON-GEORGE REGIONAL LIBRARY SYSTEM
BOARD OF TRUSTEES

Meeting Minutes – November 16, 2020

TIME AND PLACE: Monday, November 16, 2020, 2:00 p.m., Pascagoula Public Library Meeting Room

PRESIDING: Carol Lewis-Jones

MEMBERS PRESENT: George Sholl, Cheryl Frederic, Nancy Jo Maples (via phone),

MEMBERS ABSENT: Susan Agnelly, Evelyn Read, Joanne Anderson

OTHERS PRESENT: Lori Barnes, Director; Stacie Zorn, Board Attorney; Aaron Taylor, Administrative Assistant; Janet Beatty, Business Manager; Kim Harvey, Training and Staff Development Coordinator.

Board Meeting Minutes: Minutes from the August and October 2020 Jackson-George Regional Library Board Meeting

MOTION: Sholl **SECOND:** Frederic
"To approve the minutes from the August and October JGRLS Board Meeting."
VOTING AYE: Lewis-Jones, Maples, Sholl, Frederic
VOTING NAY: None

Correspondence: None

FINANCES: Docket of Claims (copy on file) -This report was previously distributed to members. Janet Beatty, Business Manager, submitted an addendum in the amount of \$33,269.55 changing the total of the November 2020 Docket of Claims to \$63,826.67.

MOTION: Sholl **SECOND:** Frederic
"To approve the November 2020 Docket of Claims in the amount of \$30,557.12 and an addendum in the amount of \$33,269.55, totaling \$63,826.67."
VOTING AYE: Lewis-Jones, Sholl, Frederic, Maples
VOTING NAY: None

PERSONNEL REPORT: November Personnel Report

MOTION: Sholl

SECOND: Frederic

“To approve the November 2020 Personnel Report with the exception of Asst. Director/ Branch Services & Human Resources, as presented by Kim Harvey, Training and Staff Development Coordinator.”

VOTING AYE: Lewis-Jones, Sholl, Frederic, Maples

VOTING NAY: None

CONSENT AGENDA:

All matters listed under Item 7, Consent Agenda (copies on file), are considered by the Board to be routine and will be enacted in one motion. If discussion is desired, that item will be removed from the Consent Agenda and considered separately. They include the following:

- Assistant Director Report
- Collection Management Services Report
- Facilities Management Report
- Financial Reports
- Fines Report
- ILL (Interlibrary Loan) Report
- Law Library Report
- Public Relations Report
- Purchasing Agent Report
- Statistical Report
- Technology Services Report
- Training and Staff Development Report
- Website Statistics Report
- Youth Services Report

MOTION: Read

SECOND: Lewis-Jones

“To approve the November 2020 Consent Agenda as previously sent to members.

VOTING AYE: Lewis-Jones, Sholl, Frederic, Maples

VOTING NAY: None

DIRECTOR'S REPORT:

Lori Barnes, Director, discussed and answered Board questions on her report and items submitted under the Director's Report.

Training Reports

- Microsoft Excel (Brown)
- Proactive Communication (Damiano)
- Hoopla Training (Broadus, Bryant, Gennaro R, McWilliams)
- Technically Speaking (St Amant)
- 3D Printer (Broadus, McWilliams, Rushing)
- Everyone is a Leader (Thompson S)
- MLA Day 1 (Woods)
- MLA Day 2 (Woods)

- o MLA Day 3 (Woods)
- o Book Repair Basics (Thompson S)

Meeting Reports/Minutes

- o October 2020 Managers' Meeting Minutes

Miscellaneous Reports and Items

- o Copies of Newspaper articles and PR Fliers (Bridges)

MOTION: Sholl **SECOND:** Frederic
"To approve the November 2020 Director's Report as previously distributed to members."
VOTING AYE: Lewis-Jones, Sholl, Frederic, Maples
VOTING NAY: None

OLD BUSINESS:

JGRLS Administrative Positions

MOTION: Maples **SECOND:** Frederic
"To allow internal and outside job postings of the Assistant Director Branch Services and Human Resource Manager positions, but to put a temporary hold on hiring for each position until January 2021."
VOTING AYE: Lewis-Jones, Sholl, Frederic, Maples
VOTING NAY: None

NEW BUSINESS:

None

ANNOUNCEMENTS:

The next meeting will be 2:00 p.m. Monday, December 14, 2020, via Zoom.

ADJOURNMENT:

MOTION: Sholl
"That the meeting be adjourned."

Meeting adjourned at 2:29 p.m.

APPROVED: Candace Jones ADOPTED: 12/17/2020
Chair Date

Minutes recorded by Aaron Taylor, Board Secretary