

A copy of a letter from Ken Taylor, Jackson County Supervisor District III, dated April 20, 2021, to Belinda Dammen, appointing her to the JGLS Board of Trustees, effective May 1, 2021. (copy on file)

A copy of an e-mail from Cheryl Frederic, to Carol Lewis-Jones, dated March 24, 2021, informing the Board of her resignation from the JGRLS Board of Trustees, District III, effective April 30, 2021.

FINANCES:

Voided Check –

MOTION: Agnelly **SECOND:** Ryals

“To void check #0100416 to Accident Fund Insurance Company in the amount of \$864.40.”

VOTING AYE: Lewis-Jones, Sholl, Frederic, Maples, Agnelly, Ryals

VOTING NAY: None

Docket of Claims (copy on file) -This report was previously distributed to members. Kim Harvey, Business Manager, submitted an addendum in the amount of \$15,461.21 changing the total of the April 2021 Docket of Claims to \$75,627.55.

MOTION: Agnelly **SECOND:** Frederic

“To approve the April 2021 Docket of Claims in the amount of \$60,166.34 and an addendum in the amount of \$15,461.21 totaling \$75,627.55.”

VOTING AYE: Lewis-Jones, Sholl, Frederic, Maples, Agnelly, Ryals

VOTING NAY: None

-Kim Harvey left at 2:19 p.m.

PERSONNEL REPORT:

April Personnel Report

MOTION: Agnelly **SECOND:** Frederic

“To approve the April 2021 Personnel Report as presented by Darlene Broadus, Human Resources Manager.”

VOTING AYE: Lewis-Jones, Frederic, Maples, Agnelly, Ryals

VOTING NAY: Sholl

CONSENT AGENDA:

All matters listed under Item 7, Consent Agenda (copies on file), are considered by the Board to be routine and will be enacted in one motion. If discussion is desired, that item will be removed from the Consent Agenda and considered separately. They include the following:

- Assistant Director Report
- Collection Management Services Report

- Facilities Management Report
- Financial Reports
- Fines Report
- ILL (Interlibrary Loan) Report
- Law Library Report
- Public Relations Report
- Purchasing Agent Report
- Statistical Report
- Technology Services Report
- Training and Staff Development Report
- Website Statistics Report
- Youth Services Report

MOTION: Frederic **SECOND:** Maples
 "To approve the April 2021 Consent Agenda as previously sent to members.
VOTING AYE: Lewis-Jones, Sholl, Frederic, Maples, Agnelly, Ryals
VOTING NAY: None

DIRECTOR'S REPORT: Lori Barnes, Director, discussed and answered Board questions on her report and items submitted under the Director's Report.

Training Reports

- Build Your Library's Best Case for Data & Analytics (Woods)
- British Ancestry (Brown)
- The Social Media Plan (Bridges)
- Equity in Action (Womble)
- Simple Organization Strategies (Hickman)
- Microsoft Publisher (Beaugez)
- Constructive Feedback and Criticism (Murphy)
- Everyone is a Leader (Hickman)

Miscellaneous Reports and Items

- Copies of Newspaper articles and PR Fliers (Bridges)

MOTION: Sholl **SECOND:** Agnelly
 "To approve the April 2021 Director's Report as previously distributed to members."
VOTING AYE: Lewis-Jones, Sholl, Frederic, Maples, Agnelly, Ryals
VOTING NAY: None

OLD BUSINESS: **JGRLS Re-opening Status**

MOTION: Frederic **SECOND:** Agnelly

“To move to level IV re-opening status for all branches, with the exception of meeting rooms, which will be re-evaluated at next month’s meeting.”

VOTING AYE: Lewis-Jones, Sholl, Frederic, Maples, Agnelly, Ryals

VOTING NAY: None

Extended FFCRA Leave

MOTION: Frederic **SECOND:** Sholl

“The JGRLS Board of Trustees will provide a statement to staff regarding the promotion of vaccines with the goal of the JGRLS to progress towards normal operations.”

VOTING AYE: Lewis-Jones, Sholl, Frederic, Maples, Ryals

VOTING NAY: Agnelly

NEW BUSINESS:

Ocean Springs Library Closure, May 3-4th

MOTION: Maples **SECOND:** Sholl

“To close the Ocean Springs Municipal Library to the public during May 3-4th to mitigate damage from the recent storm.”

VOTING AYE: Lewis-Jones, Sholl, Frederic, Maples, Agnelly, Ryals

VOTING NAY: None

-Darlene Broadus arrived at 3:10 p.m.

-Belinda Dammen left at 3:12 p.m.

Trustees Bylaws Revisions- Committee (copy distributed to Board Members

Carol Lewis-Jones and Nancy Jo Maples reported on proposed revisions to the JGRLS Board of Trustees bylaws, which were last revised in 2012.

MOTION: Agnelly **SECOND:** Frederic

“To adopt the revisions, as proposed by Carol Lewis-Jones, JGRLS Board Chair.”

VOTING AYE: Lewis-Jones, Sholl, Frederic, Maples, Agnelly, Ryals

VOTING NAY: None

EXECUTIVE SESSION:

Executive Session

MOTION: Frederic **SECOND:** Agnelly

“To go into Closed Session to determine if Executive Session is needed.”

VOTING AYE: Frederic, Sholl, Lewis-Jones, Maples, Agnelly, Ryals

VOTING NAY: None

The need for Executive Session is proved.

Aaron Taylor and Alisa St. Amant left at 3:18 p.m.

MOTION: Agnelly **SECOND:** Sholl

“To move into Executive Session.”

VOTING AYE: Frederic, Sholl, Lewis-Jones, Maples, Agnelly, Ryals

VOTING NAY: None

Executive Session begins at 3:19 p.m.

MOTION: Sholl **SECOND:** Agnelly

“To move out of Executive Session.”

VOTING AYE: Frederic, Sholl, Lewis-Jones, Maples, Agnelly, Ryals

VOTING NAY: None

-Return to open session at 3:46 p.m.

-Aaron Taylor and Alisa St. Amant returned at 3:46 p.m.

MOTION: Frederic **SECOND:** Sholl

“To accept Lori Barnes’ resignation and form a committee consisting of Carol Lewis-Jones, Nancy Jo Maples, Darlene Broadus, and George Sholl for the hiring process and creating the parameters of the job description for the Director position.”

VOTING AYE: Frederic, Sholl, Lewis-Jones, Maples, Agnelly, Ryals

VOTING NAY: None

NEW BUSINESS (CONT.): Ocean Springs Friends’ Correspondence (copy on file)

Carol Lewis-Jones distributed copies on e-mail correspondence between herself and a member of the Ocean Springs Friends of the Library. The topic in question was related to Friends groups partnering with other entities and how proceeds would be collected. The Board agreed to check on the status of partnerships every 6 months and how viable it is for the Friends groups.

Library Branch Renovations/ Upgrades- Discussion- Lori Barnes

Lori Barnes provided an update on Jackson County's plans for renovating the Pascagoula, Moss Point, and Ocean Springs libraries. Lori recently met with Brian Fulton, Jackson County Administrator, and the plan is for renovations to be underway by the end of the current fiscal year. The Board recommended that Lori begin putting together initial plans and estimates for moving furnishings from the libraries as well as potential staff re-assignment and temporary housing for library services and storage of library materials for all three branches.

Services for patrons who cannot wear masks

Betty Ryals briefly discussed a complaint she received from a patron that was prohibited from entering a JGRSLS branch because she could not wear a mask. The patron said she could not wear a mask because of a medical condition but that she would like to browse the collections inside the library. The Board reiterated that we do offer curbside and "library by mail" services to patrons who will not or cannot wear a mask.

ANNOUNCEMENTS: The next regularly scheduled meeting will be 2:00 p.m. Monday, May 24, 2021, Pascagoula Public Library Meeting Room.

ADJOURNMENT: **MOTION:** Sholl
"That the meeting be adjourned."

Meeting adjourned at 4:09 p.m.

APPROVED: Carol R. Jones Chair ADOPTED: 5/24/2021 Date

Minutes recorded by Aaron Taylor, Board Secretary