

JACKSON-GEORGE REGIONAL LIBRARY SYSTEM  
BOARD OF TRUSTEES

Meeting Minutes – December 16, 2019

**TIME AND PLACE:** Monday, December 16, 2019, 2:00 p.m., Pascagoula Public Library Meeting Room

**PRESIDING:** Carol Lewis-Jones

**MEMBERS PRESENT:** Joanne Anderson, George Sholl, Cheryl Frederic, Evelyn Read, Nancy Jo Maples, Penny Groves

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Lori Barnes, Director; Stacie Zorn, Board Attorney; Alisa St. Amant, Assistant Director Technical Services; Janet Beatty, Business Manager; Aaron Taylor, Administrative Assistant.

Guests: Mark Fowler, Betty Ryals, Susan Kelly Garrett; Vancleave Friends of the Library.

**Board Meeting Minutes:** Minutes from the November 18, 2019 Jackson-George Regional Library Board Meeting

**MOTION:** Read                      **SECOND:** Sholl

“To approve the minutes from the November 18, 2019 Jackson-George Regional Library Board Meeting.”

**VOTING AYE:** Lewis-Jones, Sholl, Read, Anderson, Frederic, Groves

**VOTING NAY:** None

**VOTE ABSTAINED:** Maples

**Correspondence:** A copy of a letter and a memorandum of understanding between JGRLS and the East Central Friends of the Library from Lori Barnes, Director, to Ann Neal, President of the East Central Friends of the Library, dated December 4, 2019. Copies were also sent to the Presidents of the Gautier, Lucedale, Moss Point, Ocean Springs, Pascagoula, St. Martin, and Vancleave Friends groups.

**MOTION:** Frederic                      **SECOND:** Maples

“To change the wording so that membership of the Pascagoula Rotary Club will be shown as an organizational membership.”

**VOTING AYE:** Lewis-Jones, Sholl, Maples, Read, Anderson, Frederic, Groves

**VOTING NAY:** None

**FINANCES:**

**Docket of Claims (copy on file)** -This report was previously distributed to members. Janet Beatty, Business Manager, submitted an addendum in the amount of \$13,092.68 changing the total of the December Docket of Claims to \$69,091.19.

**MOTION:** Anderson

**SECOND:** Read

“To approve the December Docket of Claims in the amount of \$55,998.51 and an addendum in the amount of \$13,092.19 totaling \$69,091.19.”

**VOTING AYE:** Lewis-Jones, Sholl, Maples, Read, Anderson, Frederic, Groves

**VOTING NAY:** None

**Cafeteria Plan and Resolution for FY 20 (copy on file)**

**MOTION:** Read

**SECOND:** Groves

“To approve the Cafeteria Plan for FY 20, as presented by Janet Beatty, Business Manager.”

**VOTING AYE:** Lewis-Jones, Sholl, Maples, Read, Anderson, Frederic, Groves

**VOTING NAY:** None

**Travel Request**

**MOTION:** Read

**SECOND:** Anderson

“To approve a travel request for Bethany Carlisle, Sabrina Daves, Donna Holifield, Micki Lofton, Maureen Downey, and Rose Guice to attend the 2020 Children’s Book Festival in Hattiesburg, MS, on April 1-3, 2020”

**VOTING AYE:** Lewis-Jones, Sholl, Maples, Read, Anderson, Frederic, Groves

**VOTING NAY:** None

**Janet Beatty left at 2:19 p.m.**

**PERSONNEL REPORT:**

**December Personnel Report**

**MOTION:** Maples

**SECOND:** Read

“To approve the December 2019 Personnel Report, as presented by Pam Armstrong, Assistant Director Branch Services.”

**VOTING AYE:** Lewis-Jones, Sholl, Maples, Read, Anderson, Frederic, Groves

**VOTING NAY:** None

**CONSENT AGENDA:**

All matters listed under Item 6, Consent Agenda (copies on file), are considered by the Board to be routine and will be enacted in one motion. If discussion is desired, that item will be removed from the Consent Agenda and considered separately. They include the following:

- Assistant Director Report
- Collection Management Services Report
- Facilities Management Report
- Financial Reports
- Fines Report
- ILL (Interlibrary Loan) Report
- Law Library Report
- Public Relations Report
- Purchasing Agent Report
- Statistical Report
- Technology Services Report
- Training and Staff Development Report
- Website Statistics Report
- Youth Services Report

**MOTION:** Groves

**SECOND:** Frederic

“To approve the December 2019 Consent Agenda as previously sent to members.

**VOTING AYE:** Lewis-Jones, Sholl, Maples, Read, Anderson, Frederic, Groves

**VOTING NAY:** None

**DIRECTOR’S REPORT:**

Lori Barnes, Director, discussed and answered Board questions on her report and items submitted under the Director’s Report.

**Training Reports**

- Radically Rethinking Technical Services (Damiano)
- US Census Research (Chandler P)
- MGCCC Archivist Meeting (Greer)
- Biloxi Library Genealogy Meeting (Greer)
- Long Term Preservation (Greer)

**Meeting Reports/Minutes**

- November 2019 Managers’ Meeting Minutes

**Miscellaneous Reports and Items**

- Copies of Newspaper articles and PR Fliers (Bridges)

**MOTION:** Frederic

**SECOND:** Read

"To approve the December 2019 Director's Report as previously distributed to members."

**VOTING AYE:** Lewis-Jones, Sholl, Maples, Read, Anderson, Frederic, Groves

**VOTING NAY:** None

**OLD BUSINESS:**

**Friends of the Library Memorandum of Understanding Update**

Lori Barnes, Director, provided an update on the feedback received from each of the Friends groups throughout the system on their thoughts after receiving the MOU from JGRS.

Members of the Vancleave Friends group were present to give their input/opinions on the Memorandum of Understanding that was received from JGRS.

**MOTION:** Anderson

**SECOND:** None

"To direct the Board attorney to disband the Vancleave Friends of the Library from operations with JGRS

**MOTION DIED**

**Mark Fowler, Betty Ryals, and Susan Kelly Garrett left at 3:12 p.m.**

**NEW BUSINESS:**

**2018 Library Circulation Stats/ JGRS Library System Comparison (copy on file)**

**ANNOUNCEMENTS:**

The next meeting will be 2:00 p.m. Monday, January 27, 2020, Lucedale Public Library Meeting Room.

**ADJOURNMENT:**

**MOTION:** Sholl

**SECOND:** Anderson

"That the meeting be adjourned."

**Meeting adjourned at 3:22 p.m.**

APPROVED: \_\_\_\_\_

*Carol Jones*  
Chair

ADOPTED: \_\_\_\_\_

*2/24/2020*  
Date

Minutes recorded by Aaron Taylor, Board Secretary