

**JACKSON-GEORGE REGIONAL LIBRARY SYSTEM
BOARD OF TRUSTEES**

Meeting Minutes – January 27, 2020

TIME AND PLACE: Monday, January 27, 2020, 2:00 p.m., Lucedale Public Library Meeting Room

PRESIDING: Carol Lewis-Jones

MEMBERS PRESENT: George Sholl, Cheryl Frederic, Evelyn Read, Nancy Jo Maples, Penny Groves

MEMBERS ABSENT: Joanne Anderson

OTHERS PRESENT: Lori Barnes, Director; Stacie Zorn, Board Attorney; Alisa St. Amant, Assistant Director Technical Services; Janet Beatty, Business Manager; Aaron Taylor, Administrative Assistant; Cindy Morgan, Lucedale Branch Manager; Cheryl Rupp, Purchasing Agent.

Guests: Darwin Nelson, Mayor of Lucedale; Richmond McKay, Doris Alexander, and Janet Smith, George County/Lucedale Friends of the Library.

Welcome to Lucedale: The mayor of Lucedale, Darwin Nelson, welcomed the Board to Lucedale. He then gave a report on the city's support and improvements to the library including the recent new metal roof which cost just under \$40,000. Mayor Nelson had many favorable things to say about the library and praised branch manager Cindy Morgan.

Cindy Morgan, Lucedale Branch Manager, gave a report on the latest news at the Lucedale Public Library.

Richmond McKay, member of the George County/Lucedale Friends of the Library, defended the Friends perspective that the request for a signed MOU was not necessary. The Friends feel that their bylaws are sufficient with having guidelines for the working relationship between JGRLS and the Lucedale branch.

Nancy Jo Maples suggested that the library system make a conscious effort to establish and maintain good relations with all of the Friends of the Library groups in all of the branches. She also inquired about what effort was made to grow community interest in the Gautier Friends before that group disbanded.

-Darwin Nelson left at 2:12 p.m.

MOU Update on the Friends of the Library:

Lori Barnes, Director, provided an update to the Board on the on-going correspondence and signature updates on the Memorandum of Understanding that was previously sent out to all Friends groups throughout the system.

-Nancy Jo Maples stated that she would like for a group consisting of Lori Barnes, Director, and members of the Board to meet in person with the Friends groups that have submitted a signed MOU at their next scheduled meeting. The purpose of these meetings is to give the Friends groups an update on the status of the MOUs system-wide.

-Cheryl Frederic arrived at 2:21 p.m.

MOTION: Maples **SECOND:** Sholl
"To table the MOU discussion until further notice."
VOTING AYE: Lewis-Jones, Sholl, Maples, Read, Frederic, Groves
VOTING NAY: None

Board Meeting Minutes: **Minutes from the December 16, 2019 Jackson-George Regional Library Board Meeting**

MOTION: Groves **SECOND:** Frederic
"To approve the minutes from the December 16, 2019 Jackson-George Regional Library Board Meeting."
VOTING AYE: Lewis-Jones, Maples, Sholl, Read, Frederic, Groves
VOTING NAY: None

Correspondence:

Copies of letters from Lori Barnes, Director, to George County and Lucedale elected officials, dated January 3, 2020, inviting them to the January 2020 Board Meeting in Lucedale.

A copy of a letter from Alisa St. Amant, Assistant Director, to Guy Harriton, dated January 9, 2020, extending his ban at the Moss Point Public Library until April 10, 2020.

A copy of a letter from Darla Shannon, President of the Gautier Friends of the Library, to Lori Barnes, Director, dated January 10, 2020, notifying JGRS of their decision to disband.

FINANCES:

Docket of Claims (copy on file) -This report was previously distributed to members. Janet Beatty, Business Manager, submitted an addendum in the amount of \$82,099.73 changing the total of the January 2020 Docket of Claims to \$156,876.76.

MOTION: Sholl

SECOND: Frederic

“To approve the January 2020 Docket of Claims in the amount of \$74,768.03 and an addendum in the amount of \$82,099.73 totaling \$156,867.76, with the exception of the Pascagoula Rotary Club dues. JGRSL will pay \$175.00 of the Pascagoula Rotary Club fees, while Lori Barnes, Director, will pay the remaining \$50.00 balance.”

VOTING AYE: Lewis-Jones, Sholl, Maples, Read, Frederic, Groves

VOTING NAY: None

Travel Request

MOTION: Read

SECOND: Frederic

“To approve a travel request for Alisa St. Amant, Colton McMillan, and Kim Harvey to attend the COSUGI Conference in Salt Lake City, Utah, on April 28-30, 2020”

VOTING AYE: Lewis-Jones, Sholl, Maples, Read, Frederic, Groves

VOTING NAY: None

PERSONNEL REPORT:

January Personnel Report

MOTION: Frederic

SECOND: Read

“To approve the January 2020 Personnel Report, as presented by Pam Armstrong, Assistant Director Branch Services.”

VOTING AYE: Lewis-Jones, Sholl, Maples, Read, Frederic, Groves

VOTING NAY: None

-Janet Beatty and Cheryl Rupp left at 3:13 p.m.

CONSENT AGENDA:

All matters listed under Item 6, Consent Agenda (copies on file), are considered by the Board to be routine and will be enacted in one motion. If discussion is desired, that item will be removed from the Consent Agenda and considered separately. They include the following:

- Assistant Director Report

- Collection Management Services Report
- Facilities Management Report
- Financial Reports
- Fines Report
- ILL (Interlibrary Loan) Report
- Law Library Report
- Public Relations Report
- Purchasing Agent Report
- Statistical Report
- Technology Services Report
- Training and Staff Development Report
- Website Statistics Report
- Youth Services Report

MOTION: Groves **SECOND:** Sholl
 “To approve the January 2020 Consent Agenda as previously sent to members.
VOTING AYE: Lewis-Jones, Sholl, Maples, Read, Frederic, Groves
VOTING NAY: None

DIRECTOR’S REPORT: Lori Barnes, Director, discussed and answered Board questions on her report and items submitted under the Director’s Report.

Training Reports

- Off Your Seat and On Your Feet (Brown)
- MLC Grant Workshop (Stewart)
- Living in a Material World (Hill)
- C2 Budgets for E-Rate (Rupp)

Meeting Reports/Minutes

- December 2019 Managers’ Meeting Minutes (no meeting in December)

Miscellaneous Reports and Items

- Copies of Newspaper articles and PR Fliers (Bridges)

MOTION: Read **SECOND:** Frederic
 “To approve the January 2020 Director’s Report as previously distributed to members.”

VOTING AYE: Lewis-Jones, Sholl, Maples, Read, Anderson,
Frederic, Groves
VOTING NAY: None

OLD BUSINESS: None

NEW BUSINESS: **Pascagoula Facility Concerns**
Lori Barnes, presented to the Board facility concerns with the Pascagoula branch. This report included concerns with the HVAC system and whether it could lead to the possible closure of the Pascagoula Library.

- Cindy Morgan and members of the Lucedale Friends group left at 3:36 p.m.

Executive Session: **MOTION:** Frederic **SECOND:** Lewis-Jones
"To move into Closed Session to determine if Executive Session is needed."
VOTING AYE: Sholl, Lewis-Jones, Frederic, Maples, Groves, Read
VOTING NAY: None

Closed Session begins at 3:45 p.m.

The need for Executive Session is proved.

MOTION: Frederic **SECOND:** Lewis Jones
"To move into Executive Session."
VOTING AYE: Sholl, Lewis-Jones, Frederic, Maples, Groves, Read
VOTING NAY: None

Executive Session begins at 3:46 p.m.

MOTION: Frederic **SECOND:** Maples
"To move to exit Executive Session."
VOTING AYE: Sholl, Lewis-Jones, Frederic, Maples, Read, Groves
VOTING NAY: None

Return to Open Session at 3:58 p.m.

MOTION: Sholl

SECOND: Frederic

"To offer legal representation for Letha Boulton, Moss Point Branch Manager, by Heidelberg, Steinberger, P.A. through probable cause period at the rate of \$140.00/hr."

VOTING AYE: Sholl, Lewis-Jones, Frederic, Maples, Groves, Read

VOTING NAY: None

ANNOUNCEMENTS:

The next meeting will be 2:00 p.m. Monday, February 24, 2020, Pascagoula Public Library Board Room.

ADJOURNMENT:

MOTION: Sholl

SECOND: Read

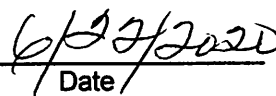
"That the meeting be adjourned."

Meeting adjourned at 4:02 p.m.

APPROVED: _____


Chair

ADOPTED: _____


Date

Minutes recorded by Aaron Taylor, Board Secretary