

**JACKSON-GEORGE REGIONAL LIBRARY SYSTEM
BOARD OF TRUSTEES**

Meeting Minutes – March 16, 2020

- TIME AND PLACE:** Monday, March 16, 2020, 2:00 p.m., Pascagoula Public Library Board Room
- PRESIDING:** Carol Lewis-Jones
- MEMBERS PRESENT:** George Sholl, Nancy Jo Maples (via telephone), Joanne Anderson, Cheryl Frederic, Penny Groves
- MEMBERS ABSENT:** Evelyn Read
- OTHERS PRESENT:** Lori Barnes, Director; Stacie Zorn, Board Attorney; Aaron Taylor, Administrative Assistant; Janet Beatty, Business Manager; Alisa St. Amant, Assistant Director- Technology Services.

Library Programs, Meetings, & Events:

Lori Barnes, Director, discussed and reviewed the pros and cons of potentially cancelling all programs, meeting, events, and public meeting room usage until further notice due to the COVID-19 outbreak. Disinfectants are in short supply, and the library system is currently looking for alternative ways to clean materials. JGRLS serves an average of 1,979 patrons per day so the cancellations will certainly cause our circulation and attendance to drop.

Suspending Services to the Public at All Libraries:

Lori Barnes, Director, discussed the possible in-house closure of all libraries to the public. Supplement services such as curbside checkout and promoting e-resources were presented as a means to keep circulation numbers up during the COVID-19 outbreak. There were concerns for at-risk employees coming in contact with the general public. George Sholl would like to see the system continue to serve the public in some capacity if possible.

Staffing Concerns:

Staffing procedures/scenarios were presented to the Board in dealing with the COVID-19 pandemic. Lori Barnes, Director, asked questions such as “at what point does all staff no longer report to work?” and “will administrative leave be granted in this situation?”.

Waving of Fines:

The waiving of fines due to the event of the JGRLS branches being closed was discussed.

MOTION: Sholl **SECOND:** Groves
"To suspend in-library services to the general public beginning Tuesday, March 17, 2020, until further notice"
VOTING AYE: Lewis-Jones, Sholl, Maples, Groves, Anderson, Frederic
VOTING NAY: None

MOTION: Sholl **SECOND:** Frederic
"To temporarily allow, due to the Coronavirus Outbreak, books by mail services/outreach as an option to anyone"
VOTING AYE: Lewis-Jones, Sholl, Maples, Groves, Anderson, Frederic
VOTING NAY: None

MOTION: Sholl **SECOND:** Frederic
"To temporarily allow curbside checkout services by the staff to anyone"
VOTING AYE: Lewis-Jones, Sholl, Maples, Groves, Anderson, Frederic
VOTING NAY: None

MOTION: Frederic **SECOND:** Maples
"To give authority for Lori Barnes, Director, to waive fines/allow auto-renewals for materials checked out starting immediately and to put a freeze on existing fees due to the Coronavirus outbreak"
VOTING AYE: Lewis-Jones, Sholl, Maples, Groves, Anderson, Frederic
VOTING NAY: None

MOTION: Frederic **SECOND:** Sholl
"To increase the on-line checkout of e-resources from four materials to seven materials and one renewal until further notice"
VOTING AYE: Lewis-Jones, Sholl, Maples, Groves, Anderson, Frederic
VOTING NAY: None

-Lori Barnes, Director, will look into purchasing and appropriating more funds to e-resource titles.


ANNOUNCEMENTS: The 2020 JGRLS Volunteer Reception has been postponed to a later date.

ADJOURNMENT:

MOTION: Shall
"That the meeting be adjourned."

SECOND: Frederic

Meeting adjourned at 3:16 p.m.

APPROVED:  CHAIR
ADOPTED: 6/22/2020 DATE

Minutes recorded by Aaron Taylor, Board Secretary