

JACKSON-GEORGE REGIONAL LIBRARY SYSTEM  
BOARD OF TRUSTEES

Meeting Minutes – May 24, 2021

**TIME AND PLACE:** Monday, May 24, 2021, 2:00 p.m., Pascagoula Public Library Meeting Room

**PRESIDING:** Carol Lewis-Jones

**MEMBERS PRESENT:** George Sholl, Belinda Dammen, Nancy Jo Maples, Susan Agnelly, Betty Ryals, Evelyn Read

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Lori Barnes, Director; Stacie Zorn, Board Attorney; Aaron Taylor, Administrative Assistant; Alisa St. Amant, Assistant Director/ CMS; Kim Harvey, Business Manager; Faith Garbin, Law Library Manager; Lee Hunter, Chair of Law Library Committee; Michael Moore, President of Jackson County Bar Association.

**MOTION:** Sholl                      **SECOND:** Agnelly  
"For those who have been fully-vaccinated to remove their masks for the meeting, if they so choose."  
**VOTING AYE:** Lewis-Jones, Dammen, Maples, Agnelly, Ryals, Sholl, Read  
**VOTING NAY:** None

**Welcome Guests:** Carol Lewis-Jones, on behalf of the JGRLS Regional Board of Trustees, and Lori Barnes, welcomed Mr. Lee Hunter, Chair of the Law Library Committee and Michael Moore, President of the Jackson County Bar Association. Each one of them thanked JGRLS and Faith Garbin for the services the Law Library provides.

**New Business- Law Library Resolution (copy on file)**

**MOTION:** Maples                      **SECOND:** Agnelly  
"To approve the Law Library Resolution as presented by Faith Garbin, Law Library Manager, ratifying and approving the operations of the Jackson County Public Law Library as directed in contract with the Jackson County Board of Supervisors and the Jackson County Bar Association."  
**VOTING AYE:** Lewis-Jones, Sholl, Agnelly, Dammen, Maples, Ryals, Read  
**VOTING NAY:** None

**-Faith Garbin, Lee Hunter, and Michael Moore left at 2:07 p.m.**

**-Carol Lewis-Jones announced that per her conversation with Dan Lee, President of the Genealogy/History Society, the Singing River/Genealogy Library will no longer provided funding from the Jackson County Historical Society.**

**Board Meeting Minutes:** **Minutes from the April 2021 Jackson-George Regional Library Board Meeting**

**MOTION:** Agnelly                   **SECOND:** Ryals  
"To approve the minutes from the April 2021 JGRLS Board Meeting."  
**VOTING AYE:** Lewis-Jones, Sholl, Dammen, Maples, Agnelly, Ryals, Read  
**VOTING NAY:** None

**Correspondence:**                   None

**FINANCES:**                   **Docket of Claims (copy on file)** -This report was previously distributed to members. Kim Harvey, Business Manager, submitted an addendum in the amount of \$30,504.33 changing the total of the May 2021 Docket of Claims to \$58,589.78.

**MOTION:** Sholl           **SECOND:** Maples  
"To approve the May 2021 Docket of Claims in the amount of \$28,085.45 and an addendum in the amount of \$30,504.33 totaling \$58,589.78."  
**VOTING AYE:** Lewis-Jones, Sholl, Dammen, Maples, Agnelly, Ryals, Read  
**VOTING NAY:** None

**-Kim Harvey left at 2:14 p.m.**

**PERSONNEL REPORT:**           **May Personnel Report**

**MOTION:** Agnelly                   **SECOND:** Sholl  
"To approve the May 2021 Personnel Report as presented by Darlene Broadus, Human Resources Manager."  
**VOTING AYE:** Lewis-Jones, Dammen, Maples, Agnelly, Ryals, Sholl, Read  
**VOTING NAY:** None

**CONSENT AGENDA:**           All matters listed under Item 7, Consent Agenda (copies on file), are considered by the Board to be routine and will be enacted in one motion. If discussion is desired, that item will be removed

from the Consent Agenda and considered separately. They include the following:

- Assistant Director Report
- Collection Management Services Report
- Facilities Management Report
- Financial Reports
- Fines Report
- ILL (Interlibrary Loan) Report
- Law Library Report
- Public Relations Report
- Purchasing Agent Report
- Statistical Report
- Technology Services Report
- Training and Staff Development Report
- Website Statistics Report
- Youth Services Report

**MOTION:** Sholl

**SECOND:** Maples

"To approve the May 2021 Consent Agenda as previously sent to members.

**VOTING AYE:** Lewis-Jones, Sholl, Dammen, Maples, Agnelly, Ryals, Read

**VOTING NAY:** None

**DIRECTOR'S REPORT:** Lori Barnes, Director, discussed and answered Board questions on her report and items submitted under the Director's Report.

**Training Reports**

- Children's Book Festival (Burgan)
- How to Care for House Pets (Hanlin)
- Building Self-Esteem (Tannehill)
- Criminology Basics (Guice)
- Therapeutic Bathing (Hill)
- 3D Printer Training (Vaughan)
- Envisionware Training (Broadus)
- All the World is a Stage (McWilliams)
- COSUGI (Woods)
- Preparedness with MEMA (Rushing)
- Cloud Storage and File Sharing (Morgan, Lowery, Creel, Broadus, Hill, Guice, Henderson)
- Weeding Your Collection (Vaughan, Broadus, Rushing)
- Active Shooter Training (Vaughan)
- Hoopla Training (Vaughan)
- Facebook Live in iPad (Guice, Hill, Henderson)

**Miscellaneous Reports and Items**

- Copies of Newspaper articles and PR Fliers (Bridges)

**MOTION:** Maples                   **SECOND:** Sholl  
"To approve the May 2021 Director's Report as previously distributed to members."  
**VOTING AYE:** Lewis-Jones, Sholl, Dammen, Maples, Agnelly, Ryals, Read  
**VOTING NAY:** None

**OLD BUSINESS:**

**JGRLS Re-opening Status**

**MOTION:** Sholl                   **SECOND:** Maples  
"Suspend the policy of shutting down libraries based on positive Covid-testing results among staff."  
**VOTING AYE:** Lewis-Jones, Sholl, Dammen, Maples, Agnelly, Ryals, Read  
**VOTING NAY:** None

**-Evelyn Read left at 3:03 p.m.**

**MOTION:** Ryals                   **SECOND:** Maples  
"To re-open all facilities to pre-Covid capacity, and allow meeting room usage for patrons, effective May 26, 2021."  
**VOTING AYE:** Lewis-Jones, Sholl, Dammen, Maples, Ryals, Agnelly  
**VOTING NAY:** None

**NEW BUSINESS:**

**Exit Interview Questionnaire (copy on file)**

The Board of Trustees is currently devising a questionnaire to be used for exempt staff leaving JGRLS. The final version was presented before the Board.

**Pascagoula Renovation Plan- Discussion**

Carol Lewis-Jones recommended that members of the Board meet with Jackson County Supervisors regarding the moving of materials and staff from the Pascagoula Library.

**Appointment of Budget Committee**

Lori Barnes, Director, and Kim Harvey, Business Manager request that Carol Lewis-Jones appoint the Budget Committee for the FY2022 budget.

**-Carol Lewis-Jones appointed herself, George Sholl, and Belinda Dammen to the Budget Committee.**

### **Library Director Search Committee**

The committee announced that have made changes to the JGRLS Director job description. The position will be posted on Tuesday, May 25<sup>th</sup>, 2021.

### **Library Bingo- Betty Ryals**

Betty Ryals announced that according to the Mississippi State Gaming Commission, Bingo is considered illegal to be played at a public facility without the purchase of a gaming license.

### **EXECUTIVE SESSION:**

#### **Executive Session**

**MOTION:** Agnelly                    **SECOND:** Ryals  
"To go into Closed Session to determine if Executive Session is needed."

**VOTING AYE:** Dammen, Sholl, Lewis-Jones, Maples, Agnelly, Ryals

**VOTING NAY:** None

**The need for Executive Session is proved.**

**Lori Barnes, Aaron Taylor, and Alisa St. Amant left at 3:56 p.m.**

**MOTION:** Maples                    **SECOND:** Sholl

"To move into Executive Session."

**VOTING AYE:** Dammen, Sholl, Lewis-Jones, Maples, Agnelly, Ryals

**VOTING NAY:** None

**Executive Session begins at 3:58 p.m.**

**MOTION:** Agnelly                    **SECOND:** Sholl

"To move out of Executive Session."

**VOTING AYE:** Dammen, Sholl, Lewis-Jones, Maples, Agnelly, Ryals

**VOTING NAY:** None

**-Return to open session at 4:40 p.m.**

**-Lori Barnes, Aaron Taylor, and Alisa St. Amant returned at 4:41 p.m.**

